



JOB ANNOUNCEMENT
Early Hearing Detection and Intervention Program (EHD)
Mentoring and Family Engagement Project
Deaf Mentor Initiative

The Deaf Mentor Initiative will connect families with children who are Deaf or hard of hearing with an appropriate Mentor.

Deaf Mentor/Outreach Coordinator

This is a short-term opportunity for 26 weeks (30 hours/week), start date January 2, 2019

Responsibilities:

The Deaf Mentor/Outreach Coordinator will support SPAN's EHD Mentoring & Family Engagement Project Director, in the establishment of a Deaf Mentor Program.

- Under the guidance of the Project Director, the Coordinator is responsible for hiring, training, and ongoing supervision of Mentor staff.
- Collaborate with the Project Director in planning Deaf Mentor trainings and events.
- Partner with the Project Director on presentations regarding this program.
- Attend training sessions for Deaf Mentors.
- Community relations: conduct outreach to other parent support agencies, EI Providers, State programs, schools, hearing health care professionals, D/HH organizations, and the Deaf community to raise awareness about the program.
- Provide unbiased information and support to families and professionals who inquire about the program.
- Coordinate services and assign families who chose to work with a Deaf Mentor.
- Conduct initial home visits or communicate through distance technology to coordinate services.
- Maintain records, submit regular reports, and review cases with the Project Director.
- Contribute data to quarterly reports for SPAN and the NJ EHD Program.
- Contribute to SPAN's e-newsletter and other social media.
- Keep current on communication modalities and key hearing loss resources.
- Regularly attend community/organization meetings as directed by the Project Director.
- Attend SPAN All-Staff Meetings.
- Travel statewide when necessary.
- Other responsibilities as assigned.

Qualifications:

1. Achieved a minimum rating of advanced on the Sign Language Proficiency Interview (SLPI) ASL Assessment.
2. In-depth knowledge of the principles of effective, culturally and linguistically responsive family support and empowerment and of child- and family-serving systems.
3. Must be Deaf or hard of hearing.
4. Knowledge of multiple communication modalities and developmental needs of children who are Deaf or Hard of Hearing.
5. Excellent presentation and written communication skills.

35 Halsey Street, 4th Floor, Newark, NJ 07102
(973) 642-8100
(973) 642-8080 - Fax
www.spanadvocacy.org



6. Able to work with interpreters, a variety of professionals, and culturally diverse families.
7. Experience working with diverse socioeconomic and cultural communities.
8. Experience with adapting curriculum and program evaluation and analysis.
9. Proficiency with Microsoft Word, Excel and PowerPoint and utilizing electronic mail, and the Internet. Knowledge and experience with use of technology to communicate with staff and families both Deaf/Hard of Hearing and hearing.
10. Experience working with the D/HH Community.
11. Must have schedule flexibility, including weekends and evenings.
12. Proven leadership capabilities, with demonstrated strengths in team-building and collaboration.
13. Sound decision-making, planning, and organizational skills.
14. Commitment to the goals of parent engagement and empowerment and the mission and values of the organization as a whole.
15. Reliable transportation and childcare.

Reports to: EHDI Mentoring & Family Engagement Project Director

Salary range: Commensurate with rate of pay relative to the assigned hours

Submissions of resume and cover letter indicating interest in the position should be directed to paasen@spanadvocacy.org by December 28th.